**Jefferson County Emergency Medical Services District**

360 SW Culver Hwy, Madras, Oregon 97741

Business Phone: (541) 475-7476 Fax: (541) 475-7654

**“We are the Warmth of Promise”**

1. **Call Board Meeting to Order**

**JEFFERSON COUNTY EMS DISTRICT**

**BOARD MEETING MINUTES**

**January 10, 2022**

The Jefferson County EMS District Board Meeting was called to order by Mike Ahern at 1800 p.m. on Monday January 10, 2022, in the JCEMSD meeting room, 360 SW Culver Hwy, Madras, Oregon.

1. **Roll Call**

**Board Members in Attendance or on Virtual Conference:**

Mike Ahern, Chair; Steve Heydon, Vice-Chair; Joe Krenowicz, Treasurer; Janet Brown, Personnel Officer; David Budden, Secretary

**Board Members Absent:**

None

**Staff Members in Attendance or on Virtual Conference:**

Chief Michael Lepin; Justina Bolton, Office Manager; Paul Sumner, Attorney

**Visitors in Attendance or on Virtual Conference:**

**Present in Conference Room:**

Elaine Budden

**ZOOM Participants:**

None

1. **Changes/Additions to Regular Agenda**

Corrections to December 2021 minutes, Steve Hayden was marked as present, but was actually absent, and the start time for the board meetings was voted on and passed 4/0 (this was omitted on December 2021 minutes)

1. **Board of Directors Consent Agenda**

All matters listed within the Consent Agenda have been distributed to every member of the District Board for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no separate discussions. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

A. Approval of December 13, 2021, Board Meeting Minutes

B. Approval of payment of the bills for December 2021

MOTION: That we approve the consent agenda as presented.

MOVED: Janet Brown

SECONDED: Joe Krenowicz

PASSED: 5/0

1. **Public Comments**

There were no public comments.

1. **Reports**
	1. **Chief’s Report**
		1. COVID-19: We are still getting COVID transports from Madras to Bend but they have decreased.

|  |
| --- |
| **Response Report** |
|  | **2020** | **2021** |
| **Total Responses for December** | **398** | **256** |
|  BLS Calls | 137 | 66 |
|  ALS Calls | 153 | 89 |
|  Specialty Care Transports | 18 | 14 |
|  Driver for Air Ambulance |  |  |
| **Non-Transport Calls** | **87** | **87** |
|  Agency Assist |  | 1 |
|  Agency Assist for WSF&S | 4 |  |
|  Cancellations | 1 | 5 |
|  Blood Draws |  | 1 |
|  Fire Standbys | 5 | 3 |
|  Lift Assists | 25 | 6 |
|  MVC-Non Injury | 11 | 16 |
|  Other | 6 | 11 |
|  Welfare Checks | 35 | 44 |
| Billable Miles | 3631.7 | 2536.9 |
|  |  |  |
| COVID-19 Inter-Facility Transports | 39 | 9 |
| ProMed Membership | 471 | 471 |

* 1. **Volunteer Report:** Volunteer meeting was cancelled due to weather
	2. **Budget Report**

|  |  |
| --- | --- |
|  | **December 2021** |
| Checking | 80,601.62 |
| Equipment Fund | 823,162.93 |
| Investment Pool | 651,366.60 |
| **Total Balance** | **1,555,131.15** |

* 1. **Personnel Report**: Janet Brown, reported that she looked at the new dummy used for training. Staff meeting went well.
1. **Old Business**
	1. **JCEMSD-JCFD#1 Coalition Working Group:** The group met on January 5th and met the new Fire Chief, Jeff Blake.
	2. Warm Springs has hired new leadership at Warm Springs Fire and Safety, the new leadership will be in place soon and the pressure will be taken off JCEMS to help provide coverage.
2. **New Business:**
	1. Paul Sumner indicated that there is no agreement in place Jefferson County Fire District and Jefferson County EMS on sharing costs in place.

**MOTION**: We authorize our attorney to work with the attorney for the Fire District in coming up with an agreement that indicates the districts will share equally in the costs associated with the consolidation group and including but not limited to the Special District facilitator.

MOVED: Joe Krenowicz

SECONDED: Steve Hayden

PASSED: 5/0

1. **Good of the Order**
	1. ASA Renewal Contract with Wasco County has been completed.
2. **Meeting Adjournment**

The meeting was adjourned at 1840 pm.

Minutes prepared by: Reviewed by:

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Tina Bolton, Office Manager David Budden, Secretary