**Jefferson County Emergency Medical Services District**

360 SW Culver Hwy, Madras, Oregon 97741

Business Phone: (541) 475-7476 Fax: (541) 475-7654

**“We are the Warmth of Promise”**

1. **Call Board Meeting to Order**

**JEFFERSON COUNTY EMS DISTRICT**

**BOARD MEETING MINUTES**

**March 14, 2022**

The Jefferson County EMS District Board Meeting was called to order by \_Mike Ahern at 6:00 p.m. on Monday March 14, 2022, in the JCEMSD meeting room, 360 SW Culver Hwy, Madras, Oregon.

1. **Roll Call**

**Board Members in Attendance or on Virtual Conference:**

Mike Ahern, Chair; Joe Krenowicz, Treasurer; Janet Brown, Personnel Officer; David Budden, Secretary

**Board Members Absent:**

Steve Heydon, Vice-Chair

**Staff Members in Attendance or on Virtual Conference:**

Chief Michael Lepin; Tina Bolton, Office Manager;

**Visitors in Attendance or on Virtual Conference:**

**Present in Conference Room:**

Elaine Budden

**ZOOM Participants:**

None

1. **Changes/Additions to Regular Agenda**

Janet Brown requested that 2 things be added to the agenda

1) Medical Director update

2) Budget for on duty staff supplies

1. **Board of Directors Consent Agenda**

All matters listed within the Consent Agenda have been distributed to every member of the District Board for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no separate discussions. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

A. Approval of February 14, 2022, Board Meeting Minutes

B. Approval of payment of the bills for February 2022

MOTION: That we approve the consent agenda as presented.

MOVED: Joe Krenowicz

SECONDED: Janet Brown

PASSED: 4/0

1. **Public Comments**

There were no public comments.

1. **Reports**
	1. **Chief’s Report**
		1. COVID-19:
			1. Mask Mandate was removed by Governor Brown, March 12th  but crews on duty still wearing mask on calls

|  |
| --- |
| **Response Report** |
|  | **2021** | **2022** |
| **Total Responses for February** | **210** | **249** |
|  BLS Calls | 13 | 45 |
|  ALS Calls | 96 | 107 |
|  Specialty Care Transports | 13 | 10 |
|  Driver for Air Ambulance | 1 | 1 |
| **Non-Transport Calls** | **87** | **86** |
|  Agency Assist |  | 1 |
|  Agency Assist for WSF&S | 8 |  |
|  Cancellations |  |  |
|  Blood Draws |  | 1 |
|  Fire Standbys | 4 | 6 |
|  Lift Assists | 12 | 18 |
|  MVC-Non Injury | 9 | 18 |
|  Other | 10 | 3 |
|  Welfare Checks | 44 | 39 |
| Billable Miles | 1971.1 | 2887.7 |
|  |  |  |
| COVID-19 Inter-Facility Transports | 8 | 19 |
| ProMed Membership | 430 | 440 |

* 1. **Volunteer Report** Janet Brown reported that volunteers met on March 7, 2022, she updated the volunteers on the Merger**.**
	2. **Budget Report**

|  |  |
| --- | --- |
|  | **March, 2022** |
| Checking | 446,552.14 |
| Equipment Fund | 823,514.71 |
| Investment Pool | 651,644.96 |
| **Total Balance** | **1,921,711.81** |

Chief Lepin updated the Board that he has put together a committee to spec out a new ambulance. Using the additional money, the district received from the Cares Act.

* 1. **Personnel Report**: Janet Brown reported that 2 crew members received Stork Awards, Andrew Glen and Aaron Marshall.
1. **Old Business**
	1. JCEMSD-JCFD#1 Coalition Working Group
		1. Chief Lepin has a new office at the Fire Department and the crews are training and working with the fire department personnel
		2. Chief Lepin reported he is getting the computers moved and set up for the crews to write reports at the fire department.
2. **New Business**
	1. Jefferson County ASA Contract**:** Jefferson County Board of Commissioners are planning to extend our ASA contract an additional year.
	2. Chief Blake working on “branding” to help the crews feel consolidate, also working on a new logo, and new name after the IGA is completed and signed.
	3. Starting in May 2022 the current EMS board and Fire board will start combining meetings
	4. Starting in May 2022 EMS will no longer have a monthly staff meeting, in place, there will be crew meeting
3. **Good of the Order**
	1. JCEMSD-JCFD Awards Banquet**:** on April 22nd at the Inn of Cross Keys Station
	2. Chief Lepin reported he is still looking for a new Medical Director
	3. A motion was made that the district put 85.00 a month out of the “moral fund” toward buying dry goods for the crews

Motion: Janet Brown made a motion that the district put 85.00 a month out of the “moral fund” toward buying dry goods for the crews

Moved : Joe Krenowicz

Seconded: Dave Budden

Passed: 4/0

1. **Meeting Adjournment**

The meeting was adjourned at 7:00 pm.

Minutes prepared by: Reviewed by:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tina Bolton, Office Manager David Budden, Secretary